



# CHARTER TOWNSHIP OF BROWNSTOWN

21313 Telegraph Road, Brownstown, MI 48183

Clerk's Office – 734-675-0910

## BLOCK PARTY REQUEST FORM

Responsible Party:

Name \_\_\_\_\_ Phone: \_\_\_\_\_

Address \_\_\_\_\_

Signature \_\_\_\_\_

Block Party Information:

Date \_\_\_\_\_ Time \_\_\_\_\_ until \_\_\_\_\_

Subdivision \_\_\_\_\_

Street to be blocked \_\_\_\_\_ Cross Street(s) \_\_\_\_\_

Please list all names and addresses of those affected by the block party:

<u>Name</u>	<u>Address</u>	<u>Signature</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**\*All property owners affected by the road closure must give permission.**

**NOTE:**

An acceptable form of road barricade must be used. Township saw horses may be available upon request. Contact the Department of Public Works at 734-675-4000. Here are some guidelines about sawhorses:

- ✓ Sawhorses are to be picked up on the Friday prior to your Block Party between 12:30 p.m. and 3:00 p.m. at the Water Department.
- ✓ Sawhorses must be loaded and unloaded by the resident
- ✓ Please report to the Water Department when returning the sawhorses on the Monday following your Block Party by 3:00 p.m.

**FOR YOUR INFORMATION:**

All requests must be approved by Wayne County Permit Office, Brownstown Police Department and Fire Department. Upon approval, the Township Clerk may issue a block party permit.

Memos:	<input type="checkbox"/> Police	<input type="checkbox"/> Fax Wayne County	<input type="checkbox"/> Prepare Permit # _____
	<input type="checkbox"/> Fire	<input type="checkbox"/> w/Resolution	<input type="checkbox"/> Notify Resident
	<input type="checkbox"/> DPW	<input type="checkbox"/> FAX returned from County	Date _____ Time _____

